



日本の大学職員によって運営されているJUAM（大学行政管理学会）の創立20周年記念事業の一環として、欧州の高等教育の動向や先進的な事例等への知見を深めるため、以下のとおり実地調査を企画しています。

数ある欧州の大学の中で、渡航メンバー（日本の各大学職員の選抜）による調査テーマ及び興味・関心のある事柄に基づき、世界大学ランキング及び各大学のホームページ情報を参考に、複数の大学を訪問候補先として挙げて、実地調査を行います。

なお、将来JUAMの連携先となり得るような組織・団体にも訪問予定です。

1. 調査テーマ

「欧州の大学職員におけるモビリティとモチベーションの関係性及び図書館の在り方」に基づき、大学職員の相互交流を図るInternational Staff Training Weekへの取り組みをはじめ、大学職員のキャリアパスの考え方、専門性の担保及び図書館の位置付けや先進的な取り組み等について、施設見学を含め実施調査を実施し、日本との比較検討を行う。具体的には、テーマに関連する質問事項（例：モビリティを通してスキル・キャリアアップを図る職員とそうでない職員とのキャリアパスの相違、モビリティを経験しようと決断した動機など）を中心に、対象となる大学職員の方へのインタビュー調査を行う。

2. 調査期間

2018年9月17日（月）～9月26日（水）のうち、1大学 約2時間を予定

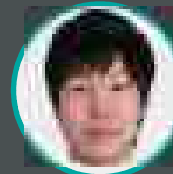
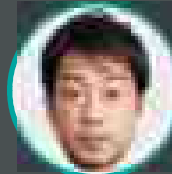
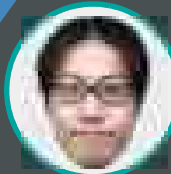
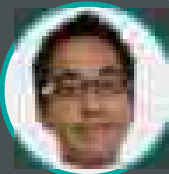
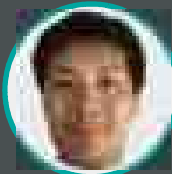
3. 調査対象

人事部及び教学部門の管理職、教学部門に属する※モビリティ経験のある実務者、図書館員
※転職経験者や欧州圏内の他大学等への出向経験者等

4. 今後のスケジュール

- ① 2018年6月上旬 訪問先大学等への打診
- ② 2018年7月 事前調査シートの送付
- ③ 2018年9月上旬 調査実施当日の詳細スケジュールの確定
- ④ 2018年9月中下旬 調査実施

5. 訪問者



氏名	橋本 規孝 (コースリーダー)	伊井 卓生	橋本 昌紀	高木田 翼	森 康介
大学名	立命館大学	名古屋工業大学	名城大学	東京電機大学	名城大学
所属部署	グローバル教養学部 設置準備室	経理課	薬学部事務室	学長室	キャリアセンター

Study Group Visit

In 2018, JUAM, the Japan Association of University Administrative Management, marks the 20th year of its establishment. In commemoration of this anniversary, JUAM is to send the study group to the higher education institutions in Europe. Through visiting European institutions, the study group members will deepen their understanding on the higher education trends and obtain insights that could be transferred into the Japanese universities.

The group would like to visit your institution for interviewing the staffs because they found that your university could provide useful information on this survey. We sincerely ask you to look through the following survey outlines and to accept the delegation.

1. Survey Outline

The theme of the study group is 'the mobility and the motivation for the university administrative staffs in Europe' and 'the university libraries in Europe.' Based on this theme, the members would like to conduct interviews on the university staff exchange programs such as the International Staff Training Week, the career path of the professional staffs, the improvement of their specialization, the library function within the university, and the advanced effort in the library. In addition to the interview survey, it's appreciated if you could allow them to have a campus tour including the library.

2. Visiting Period

About two hours during their visit to Europe from Monday, 17 to Wednesday 26 September 2018.

3. Interview Target

They would like to interview with the following three staffs:

- the managing post staff(s), such as the Human Resources department or educational department
- the operating staff(s) in the educational department who came from the other industry or university, or experienced the exchange program with the other institution
- the librarian

4. Schedule

By 22 June Answer if you could accept our study group.

July Detailed survey sheet to be sent.

Beginning of September Detailed interview schedule is fixed

Middle/End of September Interview

5. Study Group Member

Refer to the next page.

Leader

Name:	Noritaka Hashimoto
University:	Ritsumeikan University
Department:	Development Office of College of Global Liberal Arts
Position:	Assistant Manager
Area of Interest:	Globalization, International affairs



Name:	Takuo Ii
University:	Nagoya Institute of Technology
Department:	Accounting Division
Position:	Assistant Manager
Area of Interest:	Management



Name:	Masaki Hashimoto
University:	Meijo University
Department:	Faculty office of Pharmacy
Position:	Manager
Area of Interest:	Endowment, Donation



Name:	Tsubasa Takakida
University:	Tokyo Denki University
Department:	President's Office
Position:	Assistant Manager
Area of Interest:	Management, Curriculum development



Name:	Kosuke Mori
University:	Meijo University
Department:	Career Center
Position:	Section Staff
Area of Interest:	Library Management, Staff Motivations

